

# INFORMATION PACKET

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Friday, March 8, 2019



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

## The Grid

A working draft of Council Meeting Agendas

**March 12, 2019**                      **Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		10 min	4:30
Mayor's Council for People with Disabilities	Direction Requested	20 min	4:40
Health Plan Options	Direction Requested	40 min	5:00
Wages (Carter Napier)	Direction Requested	40 min	5:40
Council Goals	Direction Requested	30 min	6:20
Agenda Setting		20 min	6:50
Legislative Review		10 min	7:10
Council Around the Table		10 min	7:20
Approximate Ending Time:			7:30

**March 19, 2019**                      **Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolution</b>	<b>Minute Action</b>
<b>C = Item is on Consent</b>		<b>N = Item is not on Consent</b>			
Pre-Meeting: Distribution of March 5 Executive Session Minutes - Donation					
Establish April 2, 2019 as Public Hearing Date for Consideration of an Annexation and Plat a portion of a previously abandoned WYDOT right-of-way located, and in the SE1/4SW1/4 of Section 18, Township 33 North, Range 79 West, 6th P.M., Natrona County Wyoming a vacation and replat of Lot 1, McNamara Heights Addition, to create the West Casper Commerce Center Addition, comprising 1.68 acres, more or less, generally located at the north east corner of CY Avenue and South West Wyoming Boulevard; and consideration of a request to establish the zoning as C-2 (General Business).	C				
Establish April 2, 2019 as the Public Hearing Date for the FY 2019 Budget Amendment.	C				
Establish April 2, 2019 as the Public Hearing date for a transfer of Location for Retail Liquor License No. 21, from Modern Electric Co, d/b/a Wyoming Bootlegger Liquor, Located at 240 & 242 West 1st Street to Modern Electric Co, d/b/a Wyoming Bootlegger Liquor, Located at 100 North Ash.	C				

## The Grid

### A working draft of Council Meeting Agendas

**March 19, 2019 (Cont.)**
**Councilmembers Absent:**

Establish May 21, 2019 as Public Hearing Date for Consideration of Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to Determine if the Annexation of the West Casper Commerce Center Addition Complies with W.S. 15-1-402. 1. Resolution 2. Third Reading Ordinance Approving Annexation, and Zoning of the West Casper Commerce Center Addition.	C				
Ordinance Amending Chapter 10.60 of the Casper Municipal Code - Abandoned Vehicles. 3rd Reading			N		
Adopting and Approving the Right-of-Way Small Wireless Facility Implementation Cost Study and Fee Structure Development Report; and, the Small Wireless Facilities Recommended Requirements. 3rd Reading			N		
Vacation and Replat of Cabin Creek Estates No. 3, Lot 1, and Plat of a Portion of the Paradise Valley Golf Course, to Create Cabin Creek No. 4, Comprising 0.22-Acres, More or Less, Located on the West Side of Fairway Drive. 2nd Reading			N		
Authorizing an Agreement with Casper Electric, Inc., in the Amount of \$68,120, for the Parking Structure Lighting Upgrades Project.				C	
Authorizing an Agreement with Wayne Coleman Construction, Inc., in the Amount of \$283,520, for the 2019 CPU Asphalt Repair Project.				C	
Authorizing an Agreement with 71 Construction, in the Amount of \$80,800, for the CRL Sanitary Sewer Improvements Project.				C	
Authorizing a Contract for Professional Services with Civil Engineering Professionals, Inc. in the Amount of \$50,000, for the Interstate 25 & Casper Marginal Beautification Project.				C	
Authorizing an Agreement with Transmission Distribution Service, LLC, DBA TDS Construction, in the Amount of \$387,508.86 for the Verda James Pedestrian Overpass Project.				C	
Authorizing a Contract for Professional Services with Geosyntec Consultants, Inc., in the Amount of \$105,138, for the Casper Regional Landfill Lifetime Permit Annual Reporting and Monitoring Project.				C	
Renaming Parkway Plaza Drive to West E Street, Located in the Liberty Addition, and Authorizing and Directing the Resolution to be Recorded in the Office of the Natrona County Clerk.				C	
Authorizing a Contract Between the City of Casper and the Natrona County Travel and Tourism Council for Group Ticket Sales to the College Nationals Final Rodeo.				C	
Authorizing the Appointment of Andrea Covert to the Leisure Services Advisory Board.					C

## The Grid

A working draft of Council Meeting Agendas

**March 19, 2019 (Cont.) Councilmembers Absent:**

Rejecting the Bid for the Casper Regional Landfill Equipment GPS Project.					C
Authorizing the Discharge of \$15,496.55 Uncollectible Accounts Receivable Balances, Aged between the Date of October 2, 2013 and December 31, 2013, Including More Recent Estate Liquidations and Bankruptcies.					C
Authorizing the Purchase of Six (6) Zoll X Series Cardiac Monitors for Use by the Fire-EMS Department and in the Total Amount of \$196,449.81.					C
Application for Taxicab Company License for Oil City Cabs, Located at 3030 East 5th Street.					C
Authorizing the Appointment of Councilman Bates to the Historic Preservation Commission.					C
Executive Session - Property Acquisition and Property Disposition					

**March 26, 2019 Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up		10 min	4:30
Capital Budget Review (Tom Pitlick)	Direction Requested	30 min	4:40
Budget Amendments (Tom Pitlick)	Move Forward for Approval	30 min	5:10
Casper Events Center Audit (Tom Pitlick)	Information Only	20 min	5:40
Community Promotion Funding	Direction Requested	20 min	6:00
Council Cell Phone Discussion (Tracey Belser, Wallace Trembath)	Direction Requested	30 min	6:20
Agenda Setting		20 min	6:50
Legislative Review		10 min	7:10
Council Around the Table		10 min	7:20
Approximate Ending Time:			7:30

## The Grid

A working draft of Council Meeting Agendas

**April 2, 2019**

**Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	Est. Public Hearing	Public Hearing	Ordinances	Resolution	Minute Action
<b>C = Item is on Consent</b>		<b>N = Item is not on Consent</b>			
Annexation and Plat a portion of a previously abandoned WYDOT right-of-way located, and in the SE1/4SW1/4 of Section 18, Township 33 North, Range 79 West, 6th P.M., Natrona County Wyoming a vacation and replat of Lot 1, McNamara Heights Addition, to create the West Casper Commerce Center Addition, comprising 1.68 acres, more or less, generally located at the north east corner of CY Avenue and South West Wyoming Boulevard; and consideration of a request to establish the zoning as C-2 (General Business). <u>Public Hearing/First Reading</u>		N			
Transfer of Location for Retail Liquor License No. 21, from Modern Electric Co, d/b/a Wyoming Bootlegger Liquor, Located at 240 & 242 West 1st Street to Modern Electric Co, d/b/a Wyoming Bootlegger Liquor, Located at 100 North Ash.		N			
FY 2019 Budget Amendment		N			
Vacation and Replat of Cabin Creek Estates No. 3, Lot 1, and Plat of a Portion of the Paradise Valley Golf Course, to Create Cabin Creek No. 4, Comprising 0.22-Acres, More or Less, Located on the West Side of Fairway Drive. 3rd Reading			N		
Adopt Budget Amendment				C	

**April 9, 2019**

**Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up			4:30
Agenda Setting		20 min	
Legislative Review		10 min	
Council Around the Table		10 min	
Approximate Ending Time:			

# The Grid

A working draft of Council Meeting Agendas

**April 16, 2019**      **Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
<b>C = Item is on Consent</b>		<b>N = Item is not on Consent</b>			
Annexation and Plat a portion of a previously abandoned WYDOT right-of-way located, and in the SE1/4SW1/4 of Section 18, Township 33 North, Range 79 West, 6th P.M., Natrona County Wyoming a vacation and replat of Lot 1, McNamara Heights Addition, to create the West Casper Commerce Center Addition, comprising 1.68 acres, more or less, generally located at the north east corner of CY Avenue and South West Wyoming Boulevard; and consideration of a request to establish the zoning as C-2 (General Business). 2nd Reading		N			

**April 23, 2019**      **Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Begin Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Council Meeting Follow-up			4:30
Agenda Setting		20 min	
Legislative Review		10 min	
Council Around the Table		10 min	
<b>Approximate Ending Time:</b>			

### Proposed Work Session Agenda Items

Item	Proposed Date	Estimated Time	Notes
Downtown Parking Study Implementation		45 min	
Goodstein Lot Lease (Long Term Plan)			
Property Code Revisions		40 min	Anytime after March 2019
Parking on the Parkways		30 min	Anytime after January 2019
David Street Station 501(c)(3)		30 min	Anytime after January 2019
Sidewalk Cafés		30 min	Anytime after January 2019
Historic Preservation & Building Codes (example - Marvin Piel's property)		40 min	
Code of Ethics		40 min	

### Staff Suggested Items:

Sign Code Revisions		60 min	Anytime after April 2019
Annexation Recommendation	April 9, 2019	30 min	
Council Resolution Regarding Tow Fees		15 min	
Park Fees Resolution	April 9, 2019	30 min	
Limo Amendment?			
Trail Project Options			
Small Trailer Parking		10 min	

### Future Council Items

(May 21, 2019) Public Hearing Date for Consideration of Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to Determine if the Annexation of the West Casper Commerce Center Addition Complies with W.S. 15-1-402.

1. Resolution.

2. Third reading Ordinance Approving Annexation, and Zoning of the West Casper Commerce Center Addition.

**Executive Session** Topic - Employee Evaluations

### Future Budget Items

May 21-22 – Council Budget Review Sessions

June 4<sup>th</sup> – Set Public Hearing date of June 18<sup>th</sup> for adoption of FY '20 budget

June 18<sup>th</sup> – Public Hearing on FY '20 proposed budget

June 18<sup>th</sup> - Consideration/Adoption of FY '20 Budget



**State of Wyoming**  
**City of Casper**  
 200 N David St Phone: (307) 235-8264  
**Building Department**  
 February 2019 Reports



Type of Permit	Number of Permits	Fees	Valuations
Rep-Re-Roof	9	\$1,757.00	\$113,255.00
Rem-Garage	1	\$543.00	\$48,000.00
Rem-residential	5	\$2,410.00	\$258,306.79
Rem-Kitchen	2	\$777.00	\$62,000.00
Rep-Res Misc	2	\$324.00	\$15,000.00
Rem-Commercial	1	\$118.00	\$3,500.00
New-Residential	2	\$2,998.00	\$335,000.00
Rem-Basement	4	\$1,177.00	\$91,855.00
Rem-Bathroom	1	\$184.00	\$9,760.00
New-Manufactured Home	1	\$95.00	\$2,000.00
Add-Garage	3	\$877.00	\$59,751.69
New-Storage Bldg	1	\$104.00	\$2,880.00
Dem-Commercial	1	\$300.00	\$0.00
Add-Other	1	\$717.75	\$35,000.00

34                      \$12,381.75                      \$1,036,308.48

Electrical Permits Issued	Fees Invoiced
59	\$7,778.00

Mechanical Permits Issued	Fees Invoiced
62	\$7,753.40

Plumbing Permits Issued	Fees Invoiced
61	\$5,770.00

Single Family Houses YTD			February 2019 Single Family Houses		
2018		4		2018	2
2019		3		2019	2



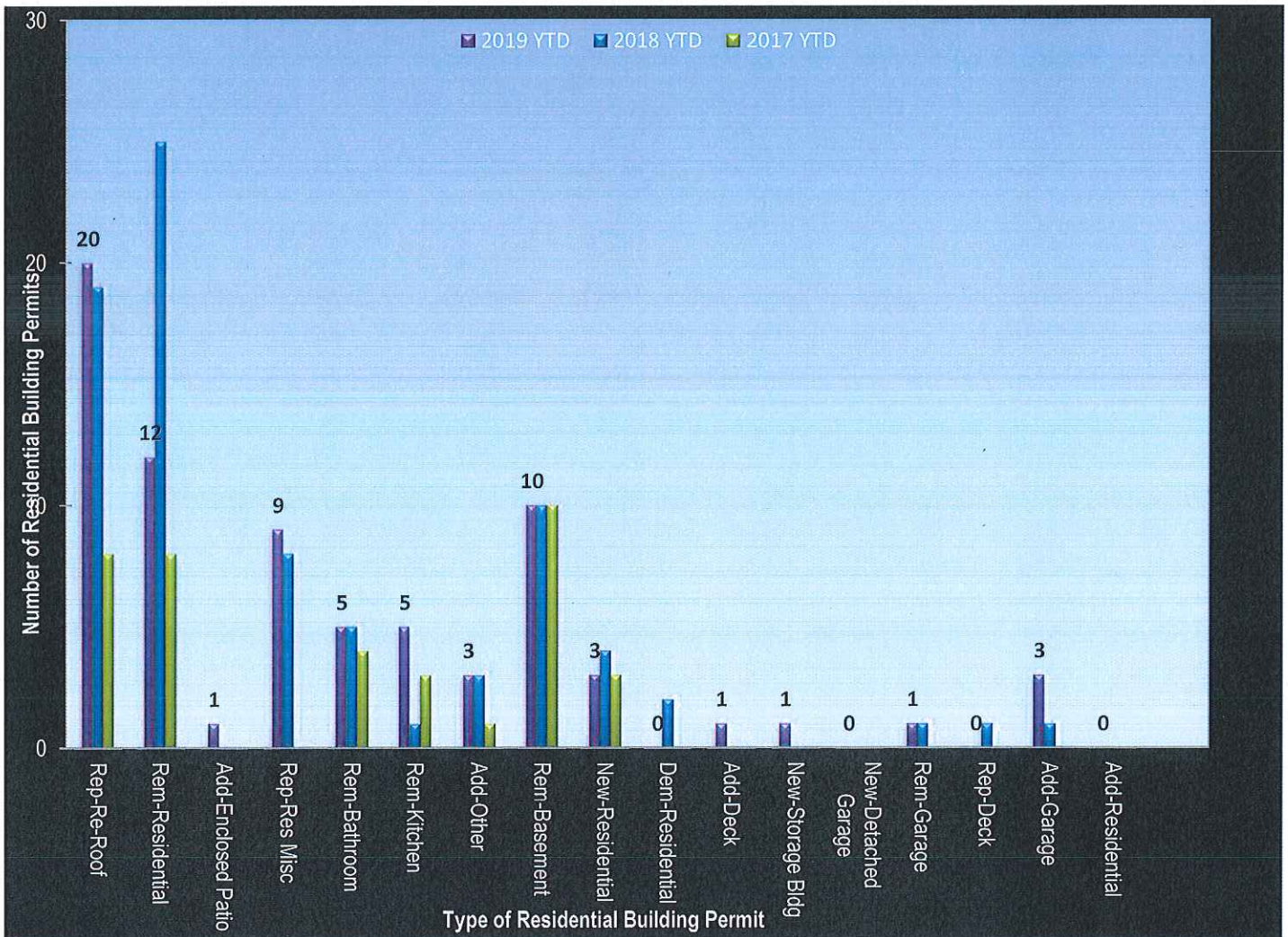
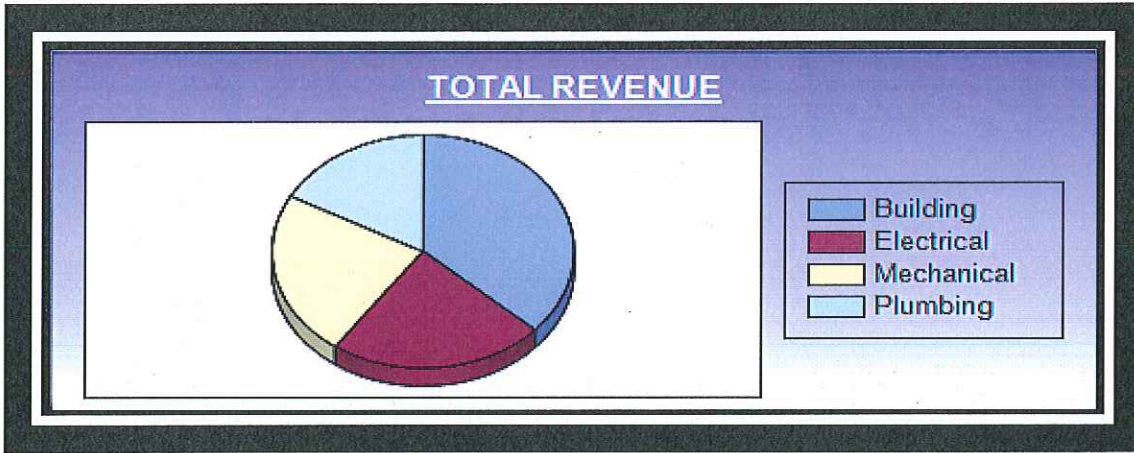


COMMUNITY DEVELOPMENT  
DEPARTMENT

State of Wyoming  
City of Casper  
200 N David St Phone: (307) 235-8264

Building Department

February 2019 Reports







COMMUNITY DEVELOPMENT  
DEPARTMENT

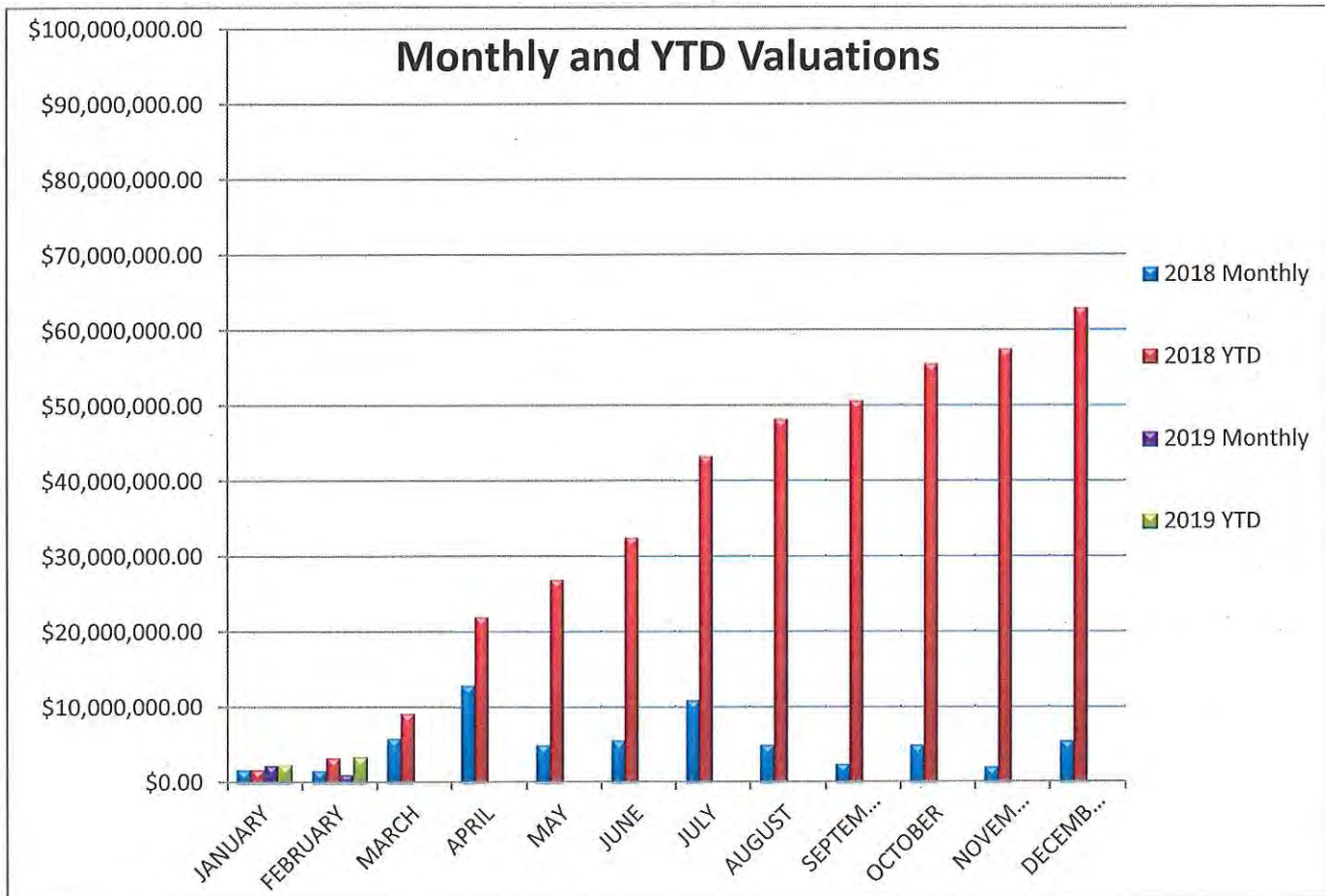
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**Building Department**  
 February 2019 Reports



MONTH	2018 Monthly Valuation	2018 YTD Valuation	2019 Monthly Valuation	2019 YTD Valuation
JANUARY	\$1,661,039.40	\$1,661,039.40	\$2,292,575.35	\$2,292,575.35
FEBRUARY	\$1,551,977.75	\$3,213,017.15	\$1,036,308.48	\$3,328,883.83
MARCH	\$5,836,851.00	\$9,049,868.15	\$0.00	\$0.00
APRIL	\$12,821,244.41	\$21,871,112.56	\$0.00	\$0.00
MAY	\$4,985,808.62	\$26,856,921.18	\$0.00	\$0.00
JUNE	\$5,525,644.37	\$32,382,565.55	\$0.00	\$0.00
JULY	\$10,827,919.90	\$43,210,485.45	\$0.00	\$0.00
AUGUST	\$4,916,015.14	\$48,126,500.59	\$0.00	\$0.00
SEPTEMBER	\$2,389,571.30	\$50,516,071.89	\$0.00	\$0.00
OCTOBER	\$4,907,298.90	\$55,423,370.79	\$0.00	\$0.00
NOVEMBER	\$2,004,394.65	\$57,427,765.44	\$0.00	\$0.00
DECEMBER	\$5,442,555.00	\$62,870,320.44	\$0.00	\$0.00
	<u>\$62,870,320.44</u>	<u>\$62,870,320.44</u>	<u>\$3,328,883.83</u>	<u>\$3,328,883.83</u>

**LARGE VALUATIONS:**

February 2019 - No projects over \$1,000,000.00





COMMUNITY DEVELOPMENT  
DEPARTMENT

State of Wyoming  
City of Casper

200 N David St Phone: (307) 235-8264

Building Department  
Fees Collected  
February 2019 Report



BUILDING PERMITS	\$ 10,069.00
ELECTRICAL PERMITS	\$ 7,901.00
MECHANICAL PERMITS	\$ 8,278.40
PLUMBING PERMITS	\$ 6,286.00
ELECTRICAL LICENSES	\$ 814.50
PLUMBING LICENSES	\$ 155.50
MOBILE HOME LICENSES	\$ 105.00
MECHANICAL LICENSES	\$ 225.00
UTILITY LICENSES	\$ 130.00
GENERAL CONTRACTORS LICENSES	\$ 2,025.00
SIGN PERMITS	\$ 126.00
C-CAN PERMITS	\$ 25.00
EROSION CONTROL PERMITS	\$ 560.00
MOBILE HOME PERMITS	\$ 25.00
PLAN CHECK FEES	\$ 1,764.60
PLANNING FEES	\$ 200.00
DEMO PERMITS (included in Building Permits)	\$ -

**Totals: \$ 38,690.00**

**MONTHLY INSPECTIONS:**

BUILDING	ELECTRIC	PLUMBING	MECHANICAL
110	121	86	38

CONSULTS	PLAN REVIEW	FIRE
19	30	0

**YTD INSPECTIONS:**

BUILDING	ELECTRIC	PLUMBING	MECHANICAL
264	278	219	87

CONSULTS	PLAN REVIEW	FIRE
32	59	0

**2019 Monthly Inspections  
February 2019**

Inspector	Building Inspections	Electrical Inspections	Plumbing Inspections	Mechanical Inspections	Plan Reviews	Fire Training/ Inspections	Consults, Gray Slips, Miscellaneous	Total Inspections and Plan Reviews
Lonnie Genoff	0	0	66	34	0	0	0	100
Justin Scott	77	0	0	0	8	0	0	85
Shawn Barrett	3	113	0	0	10	0	9	135
Dan Elston	30	0	20	4	12	0	7	73
Bill McCloy	0	8	0	0	0	0	3	11
								0
<b>Monthly Total</b>	<b>110</b>	<b>121</b>	<b>86</b>	<b>38</b>	<b>30</b>	<b>0</b>	<b>19</b>	<b>404</b>

<b>YTD Totals</b>	<b>264</b>	<b>278</b>	<b>219</b>	<b>87</b>	<b>59</b>	<b>0</b>	<b>32</b>	<b>939</b>	<b>939</b>
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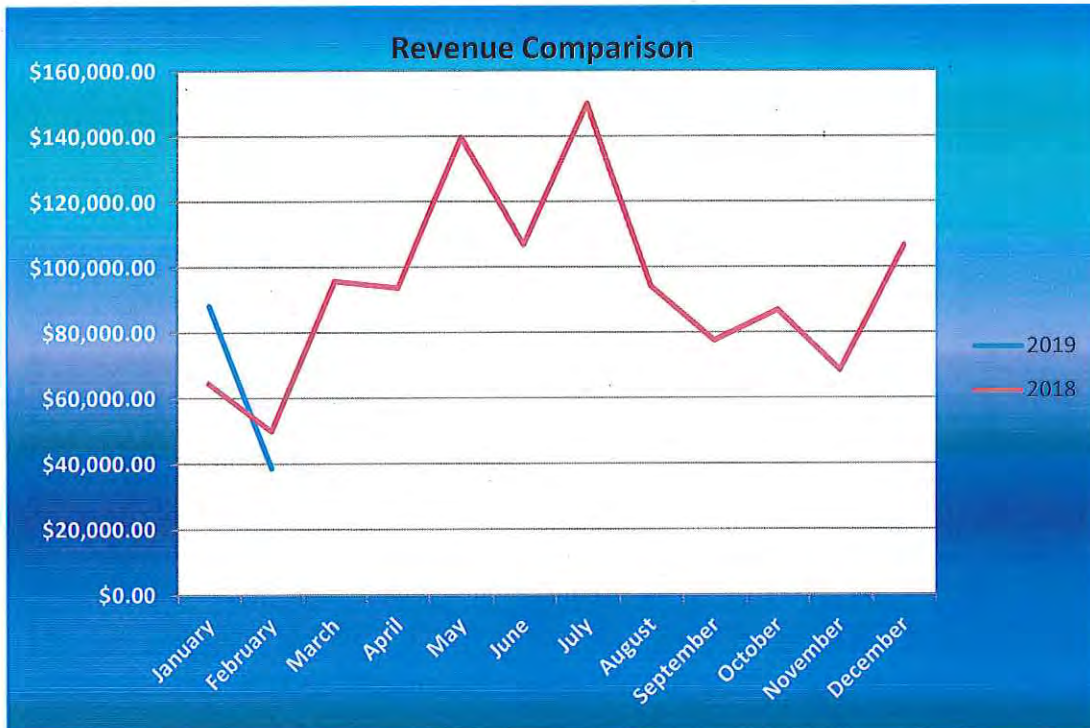
COMMUNITY DEVELOPMENT  
DEPARTMENT

State of Wyoming  
**City of Casper**  
200 N David St Phone: (307) 235-8264



**Building Department**  
**Revenue Collected**  
**February 2019 Report**

Month	TOTAL REVENUE FOR 2018	TOTAL REVENUE FOR 2019
January	\$64,406.94	\$88,267.32
February	\$49,910.69	\$38,690.00
March	\$95,661.23	
April	\$93,605.60	
May	\$139,648.90	
June	\$106,906.31	
July	\$149,912.87	
August	\$93,951.10	
September	\$77,512.91	
October	\$86,919.71	
November	\$68,523.56	
December	\$106,530.13	
	<b>\$1,133,489.95</b>	<b>\$126,957.32</b>



Dan Elston: Building Official

**From:** Schweda, Mark (RBC Wealth Mgmt) [mailto:mark.schweda@rbc.com]  
**Sent:** Thursday, March 07, 2019 1:08 PM  
**To:** Renee Jordan-Smith <rjordansmith@casperwy.gov>  
**Subject:** 20mph on 2nd street

Good afternoon,

I cannot help but note that the city is extending the 20 mile per hour zone from downtown to Conwell on March 26th. If this is a permanent change and not for a construction project, I wonder how effective this will be, as (almost) no one drives 20 mph in the three blocks from the library to the current 30 mph zone already. I also wonder why in the world this was deemed a good idea anyway. I drive this stretch of 2<sup>nd</sup> street four times a day and the only pedestrians I normally see are at the hospital crosswalk at Conwell. There, the light already stops traffic for the pedestrians. (Well, to be honest I do see some rather scraggly citizens crossing mid street to go to second street liquors, but I don't think that they are the intended beneficiaries of the new 20 MPH zone.) I truly am baffled that someone thought this was a great idea. I just don't see the necessity of slowing traffic on one of Casper's main arteries for that distance. It would seem to me that having some traffic going 20 mph while others will want to drive at a more normal speed would cause more problems than it would solve.

Sincerely,

Mark Schweda

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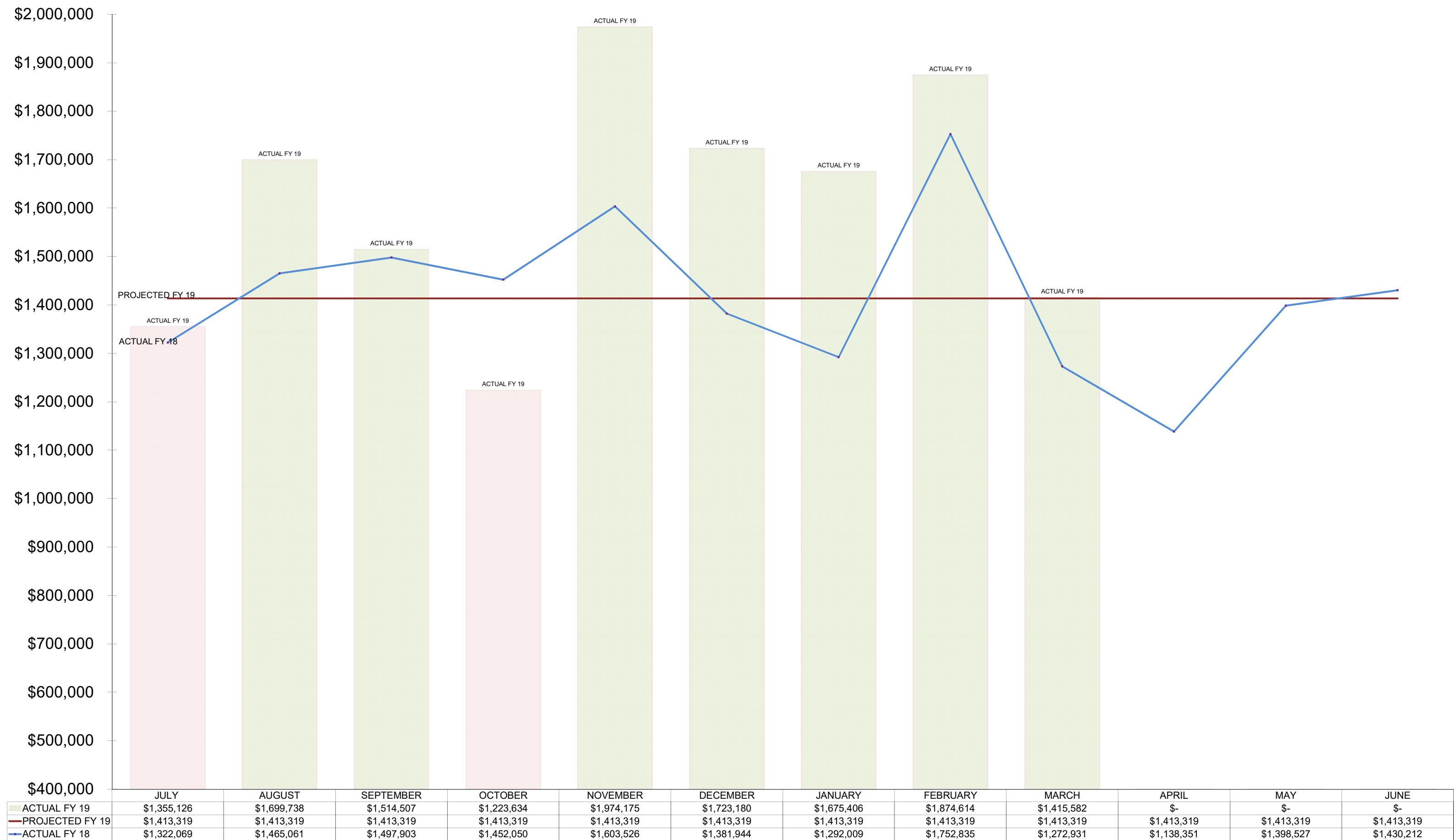
**City of Casper**  
**Optional 1% and State Shared Sales Tax Receipts**  
**75% of Fiscal Year 2019 has Lapsed**

Per the optional Sales tax report for FY19 we are currently at 75% of the budget year.  
 General Fund is up 13.65% from projected year to date which is at 85.27% of budget.  
 1%15 is up 13.16% from projected year to date which is at 113.16% of budget.  
 1%16 is up .03% from projected year to date which is at 24.75% of budget

**State Shared Sales Tax**

	<b>Date</b>	<b>Amount</b>	<b>Amount</b>	<b>Actual-Budget</b>	<b>Percent of Annual</b>
	<b>Received</b>	<b>Received</b>	<b>Budgeted</b>		<b>Budget</b>
<b>FY 2019 General Fund</b>	7/11/2018	\$ 1,355,126	\$ 1,413,319	\$ (58,193)	7.99%
	8/10/2018	1,699,738	1,413,319	286,419	18.02%
	9/7/2018	1,514,507	1,413,319	101,188	26.95%
	10/4/2018	1,223,634	1,413,319	(189,685)	34.17%
	11/5/2018	1,974,175	1,413,319	560,856	45.82%
	12/6/2018	1,723,180	1,413,319	309,862	55.98%
	1/7/2019	1,675,406	1,413,319	262,088	65.86%
	2/6/2019	1,874,614	1,413,319	461,295	76.92%
	3/6/2019	1,415,582	1,413,319	2,263	85.27%
	April		1,331,060		
	May		1,320,528		
	June		1,581,253		
	<b>Total FY 2019</b>	<b>\$ 14,455,962</b>	<b>\$ 16,952,711</b>	<b>\$ 1,736,091</b>	
<b>FY 2019 1%15</b>	<b>Optional One Cent 15% Tax</b>				
	7/11/2018	\$ 1,155,657	\$ 1,185,430	(29,773)	11.98%
	8/10/2018	1,420,883	1,015,060	405,823	26.70%
	9/7/2018	1,270,238	1,334,193	(63,955)	39.87%
	10/4/2018	1,034,782	1,183,169	(148,387)	50.59%
	11/5/2018	1,646,134	1,212,564	433,570	67.65%
	12/6/2018	1,435,793	1,210,613	225,180	82.54%
	1/7/2019	1,394,293	1,102,712	291,581	96.99%
	2/6/2019	1,560,379	1,404,830	155,549	113.16%
	<b>Total FY 2019</b>	<b>\$ 10,918,160</b>	<b>\$ 9,648,571</b>	<b>\$ 1,269,589</b>	
<b>FY 2019 1%16</b>	<b>Optional One Cent 16% Tax</b>				
	3/6/2019	1,184,801	1,184,486	315	24.75%
	April		1,132,982		
	May		1,124,017		
	June		1,345,943		
	<b>Total FY 2019</b>	<b>\$ 1,184,801</b>	<b>\$ 4,787,429</b>	<b>\$ 315</b>	
<b>Total</b>	<b>\$ 26,558,923</b>	<b>\$ 31,388,711</b>	<b>\$ 3,005,995</b>		

# Sales Tax FY 2019 Versus Projection and Prior Year



	ACTUAL FY 18	PROJECTED FY 19	ACTUAL FY 19
YTD TOTAL	\$ 13,040,327	\$ 12,719,870	\$ 14,455,962
YTD VARIANCE			\$ 1,736,092
			<b>% Difference</b>
CHANGE FROM FY19 PROJECTED TO FY19 ACTUAL-SAME MONTH			0.16%
CHANGE FROM FY19 PROJECTED TO FY19 ACTUAL-YEAR TO DATE			13.65%
CHANGE FROM FY18 ACTUAL TO FY19 ACTUAL-SAME MONTH			11.21%
CHANGE FROM FY18 ACTUAL TO FY19 ACTUAL-YEAR TO DATE			10.86%
			<b>In Dollars</b>
CHANGE FROM FY19 PROJECTED TO FY19 ACTUAL-SAME MONTH			\$2,263
CHANGE FROM FY19 PROJECTED TO FY19 ACTUAL-YEAR TO DATE			\$1,736,092
CHANGE FROM FY18 ACTUAL TO FY19 ACTUAL-SAME MONTH			\$142,651
CHANGE FROM FY18 ACTUAL TO FY19 ACTUAL-YEAR TO DATE			\$1,415,635





## Coffee Talk!

**City of Casper**  
**Community Development Department**  
Thursday, March 14, 2019 7:00 a.m.  
City Hall/Council Chambers

**WE'RE PROVIDING COFFEE  
& DOUGHNUTS - PLEASE RSVP:**

Dee Hardy  
Administrative Support Technician  
Community Development  
Phone: 307-235-8241  
dhardy@casperwy.gov



**CONNECTING  
CROSSROADS**  
LONG RANGE TRANSPORTATION PLAN

“Growth & Transportation: A big picture  
discussion with big consequences”

As we continue to improve our distribution list, please feel free to invite anyone else you think would benefit and have them let us know they're coming!

*Plan Ahead...*  
Next Forum Date:  
June, 2019



Wyoming  
Association of  
Municipalities  
**Building Strong Communities**

## LEGISLATIVE SUMMARY 65<sup>TH</sup> Wyoming Legislature

January 8 – February 28, 2019

This summary provides a summary of the proceedings of the Wyoming Legislature that are of significance for WAM members.

There were a total of 503 House Bills and Senate Files drafted and introduced during the session. Of these, 196 passed both Houses. At the time of this report, Governor Gordon signed most bills, vetoed a number of bills, and several have not yet been signed and may become law without the governor's signature.

### HOUSE BILLS OF INTEREST

#### House Bill 01 – General Government Appropriations

This bill provides for supplemental budget amounts for state agencies, local governments, education, special districts and more. Unfortunately, the Legislature did not approve any supplemental funding for municipalities and counties. Thus, for FY2020 the total amount remains the same for direct distribution (\$52.5 million) utilizing the same distribution formula and distribution months. Senate File 01 is the companion bill to the House Bill 01.

#### House Bill 10 - Crimes Against Critical Infrastructure

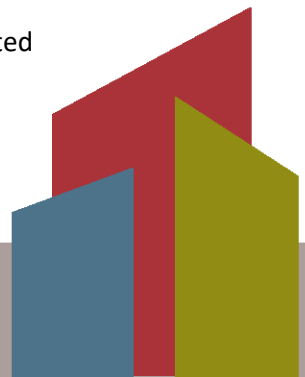
This bill made it a felony to impede the development of and/or operation of critical infrastructure. The bill was primarily designed to protect oil, gas facilities and electrical generation plants, but also included municipal facilities such as sewer plants, water treatment facilities, etc. The bill died in the House.

#### House Bill 14 – Daylight Savings Time

This bill would have changed the time zone for the State of Wyoming. This bill would authorize the Governor to apply to the US Secretary of Transportation to modify the Wyoming Time Zone when at least 3 contiguous states to Wyoming have made this change. The bill passed the House but died in the Senate.

#### House Bill 51- Lawful Fence Standards-County Preemption

This bill preempted counties from adopting regulations for fencing that exceed state mandated standards. The bill died in the House.





House Bill 52 - Public Works and Contracts

This bill deals with public works and contracts. It modifies the requirements for procurement of furniture and movable equipment in capital construction projects. The bill requires local governments to competitively bid furniture and other movable items that are purchased with other capital construction. The bill provides exceptions for not competitively bidding these items. The bill passed both houses and has been signed into law.

House Bill 64 – Indexing Fuel Tax

This bill proposed to adjust fuel tax rates by indexing the tax rate to the consumer price index. It was proposed by the House Revenue Committee but was never introduced.

House Bill 66 – Statewide Lodging Tax

This bill would have imposed a 5% statewide lodging tax, with 3% being used to fund the State Office of Tourism and 2% going to local governments. This bill passed the House but died on 3<sup>rd</sup> reading in the Senate.

House Bill 67 – Sales Tax Revisions

This bill was drafted and introduced by the Joint Revenue Committee. It reduced the state sales tax from 4% to 3.5% and eliminated all the current sales tax exemptions. The bill was introduced in the House and referred to the House Appropriations Committee but was never considered by the Committee.

House Bill 69 – Marketplace Facilitators

This bill would effectively tax internet sales. This bill is estimated to generate \$3.5 million for local governments in FY 2020. This bill passed both bodies and has been signed into law.

House Bill 76 - Wyoming Beer Freedom Act

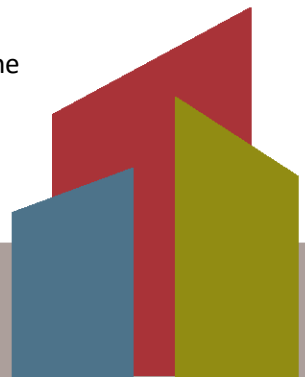
This bill would allow local licensing authorities to issue 24-hour malt beverage permits for microbreweries. This passed and is an enrolled act.

House Bill 81 – Omnibus Water Bill--Planning

This bill funds several water projects around the state including municipalities. The bill appropriates \$6.4 million from the Water Development Funds for planning of water projects. The bill passed both Houses and has been signed into law.

House Bill 82 – Veterans’ Skilled Nursing Facility

This bill appropriated fund for a veterans’ skilled nursing facility to be in Buffalo. It passed the legislature and was signed as an enrolled act.





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#### House Bill 93 – Tourism Districts

This bill authorized counties, cities and towns to establish tourism improvement districts to fund specified tourism and marketing activities. The bill passed the House but died in the Senate.

#### House Bill 95 – Specific Purpose Tax – Excess funds

This bill provides a methodology for expending excess funds from the Specific Purpose Tax elections. This bill only addresses those ballot election items where the ballot language does not address excess funds. Both Houses passed the bill and is an enrolled act.

#### House Bill 98 – Rights of Way Communication Services

This bill authorizes the use of rights of way for communication services, (telephone, internet, broadband, etc.). The bill acknowledges a statute change that communication companies are distinct from public utilities. This bill still requires a franchise agreement and allows for the imposition of a franchise fee. This bill passed both Houses and is an enrolled act.

#### House Bill 101 - Joint Powers Boards – Natural Gas

This bill authorizes the creation of a Joint Powers Board to provide natural gas services in the Tongue River Valley and includes the Towns of Ranchester and Dayton. It passed both Houses and has been signed by the Governor.

#### House Bill 105 – Municipal Services Recovery Actions

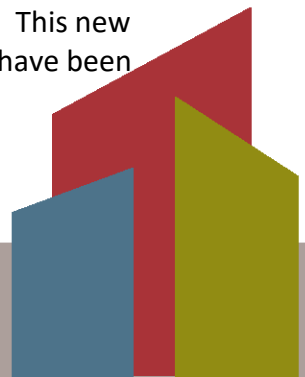
The bill would have preempted cities and towns to collect from a property owner when a renter defaults on the fees for services rendered. The bill failed a vote of the House Committee of the Whole.

#### House Bill 126 – Revenue Recalibration Task Force

This bill would have established a task force to recommend standards and options for developing “a fair, viable and economically competitive state and local tax structure capable of generating sufficient revenues to meet the state's future expected needs”. The task force was to review the Tax Reform 2000 committee report. This bill was introduced but postponed indefinitely.

#### House Bill 138 -- Sales Tax Payments

This bill would use the 1% collection fee that the Department of Revenue collects for administrating sales and use tax collections to create a reserve account of \$5 million. This new account would be used to repay cities/towns and counties when sales tax payments have been made to an incorrect jurisdiction. The bill died in the House Revenue Committee.





#### House Bill 146 – Local Government Publication Requirements

This bill modified the publication requirements for local governments. It would continue to require the publication of the salaries of public officials but no longer require that names of the officials be published. This bill failed a vote of the Committee of the Whole in the House.

#### House Bill 151 - Ban on Sanctuary Cities

This bill prohibited the implementation of immigration sanctuary policies by cities, towns and counties. It passed the House Corporations Committee but failed a vote of the Committee of the Whole.

#### House Bill 179 – Food Trucks

This bill provided for the state licensure of food trucks. It authorized a license to operate a food truck “within any city, town or county in the state, including public rights of way”. It restricted local governments from unduly interfering with the operation of food trucks, but would allow some limited regulation (reasonable time, place and manner) as necessary to provide for public health and safety. This bill was withdrawn and will likely be an interim topic.

#### House Bill 183 - Repeal of Gun Free Zones

This bill repealed the gun free zones established in previous legislation. This bill did not pass the House Committee of the Whole by the deadline.

#### House Bill 188 – Cities and Town Zoning Protest

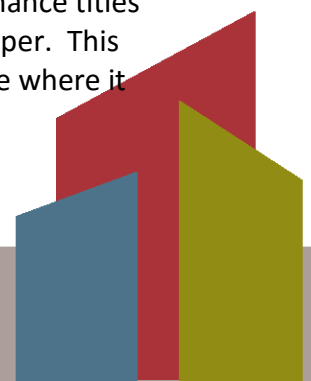
This bill modified the requirements for protesting zoning changes in city or town regulations. It reduces the number of protests (from 20% to 10%) and increases the area considered immediately adjacent (from 140 feet to 200 feet). A protest would require 2/3 majority to be effective. The bill died in the House Agriculture Committee.

#### House Bill 196 Local Regulation - Subdivisions

This bill would preempt Counties from establishing minimum lot sizes in residential subdivisions. This bill does not affect cities and town’s but is another local government preemption bill. The bill was amended to minimize land speculation. It passed the House and Senate has been signed as an enrolled act.

#### House Bill 201 Cities and Counties – Publication of Notices

This bill would allow cities, towns and counties to publish meeting minutes and ordinance titles on the city/town or county website instead of publishing them in the official newspaper. This bill was introduced and referred to House Travel, Recreation and Tourism Committee where it died a quick painless death.





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#### House Bill 206 – Video Skill Games

This bill would allow establishments with liquor licenses and truck stops to install and operate video skill games. After hours of public comment and committee debate, the bill died in the House Appropriations Committee.

#### House Bill 220 – Retail Fairness Act

This bill would impose an income tax on out of state corporations who do business in Wyoming. These corporations are domiciled in states (i.e. Walmart, Target, etc.) that have a state corporate tax. Income from the Wyoming businesses are taxed in the home state, with no revenue going to Wyoming. This bill was expected to raise \$45 million in revenue and would go to the School Foundation Fund. The bill passed the House but died in the Senate Corporations Committee.

#### House Bill 237 - Transportation Infrastructure-Local Option

This bill would authorize Specific Purpose Tax sales and use tax to be used for roadway construction or other transportation infrastructure. The bill passed the House Revenue Committee but was not considered by the Committee of Whole.

#### House Bill 242 – Statewide Official Notices Website

This bill provided for the creation of a statewide website where required legal and public notices could be posted in lieu of publishing them in an official newspaper. This bill allowed a municipality, county or special district to choose which medium to post the required public notices. The bill died in the House Corporations Committee.

#### House Bill 266 Sales Tax – Local Distributions

This bill proposed to increase the state sales tax by .05% to 4.5%. The first \$52,500,000 of this increase would be distributed to local governments using the formulas provided in the bill. Local governments would also receive their normal share of the additional one-half percent increase in the sales and use tax. This bill was never heard by the Joint Appropriations Committee.

#### House Bill 271 – Firefighter Nonbinding Arbitration

This bill eliminated the requirement for binding arbitration and replace it with nonbinding arbitration for fire departments represented by a bargaining union. This bill was approved by the House Appropriations Committee but defeated by the Committee of Whole.



### House Bill 277- Town and County Developments (2)

This bill would have preempted cities/towns and counties from imposing affordable housing requirement on new developments. The bill passed the House Corporations Committee but was not considered by the Committee of Whole by the deadline.

### House Bill -284 - Video Skill Games (2)

This bill replaced HB 206 with the same title. The bill essentially made video “games of skill” legal. This would allow establishments with liquor licenses to install and operate 2 video skill games. Counties could opt out of the bill provision and effectively ban these machines from their respective counties. Cities/towns could not opt out. This bill failed a vote of the House Committee of Whole.

### House Bill 291 - Alcoholic Beverages-Licensing Authority Powers

This bill would have limited a city or town’s ability to regulate establishments with liquor licenses. It would have restricted a municipalities ability to regulate zoning only. In other words, a city/town could not grant or renew a license and restrict hours of operation, etc. The bill passed the House and died on 3<sup>rd</sup> reading in the Senate.

### House Bill 298 – Surface Water Drainage Systems (2)

This bill was identical to Senate File 20 and granted cities and towns the authority to fund surface water drainage systems by service charges. This bill effectively allowed a city or town to establish an enterprise fund to pay for storm water improvements. The bill died in the House Corporations Committee

### House Bill 306 – Employee Group Insurance (2)

This bill was identical to Senate File 79 and allowed municipal and county employees to opt into the State Health Care plan. This bill was defeated in the House Corporations Committee.

### House Joint Resolution 2 – Funding Sewerage Systems

HJ02 is a joint resolution that would modify the Wyoming Constitution with respect to the debt limit for cities and towns. When adopted in 1889, the Constitution provided “*no city or town shall in any manner create any indebtedness exceeding four per cent (4%) of the assessed value of the taxable property therein, except that an additional indebtedness of four per cent (4%) of the assessed value of the taxable property therein may be created for sewage disposal systems*”. This bill removes the 4% limitation on debt for sewage disposal systems and replaces it with a limit to be established by the Wyoming Legislature. The bill was approved, and this matter will be on the ballot in the November 2020 election for a statewide vote to ratify or reject this constitutional amendment.

## **SENATE FILES OF INTEREST**





Senate File 16 – Community Development Districts

This bill allowed for the creation of community development districts within municipal boundaries at the request of the property owners. The bill passed the Senate but failed the House Committee of the Whole.

Senate File 20 – Surface Water Drainage Systems

This bill would grant cities and towns the authority to fund surface water drainage systems by service charges; this bill had the same intent as House Bill 298. This bill effectively allows a city or town to establish an enterprise fund to pay for storm water improvements. As drafted, the bill would require a vote of the municipal residents to establish a storm water enterprise fund. This bill died on 3<sup>rd</sup> reading in the Senate.

Senate File 29 – Cease and Transfer Priority List

This bill prioritizes municipal solid waste facilities cease and transfer projects, authorizes expenditures of previously appropriated funds and establishes a prioritized list of projects. The bill was passed by both houses and is an enrolled act.

Senate File 48 - Unemployment Compensation-Seasonal Employment

This bill would have allowed an employer to apply to the Department of Work Force Services (DWFS) to be a designated seasonal employee and not pay unemployment for seasonal workers when not justified. The bill was tabled indefinitely due to implementation problems by the DWFS.

Senate File 49 -- County Zoning Authority – Private Schools

This bill preempts the ability of counties to regulate private schools through county zoning regulations and treats private schools similar to public schools. The bill passed both Houses and is an enrolled act and awaits the governor's signature.

Senate File 57 – Public Records

This bill relates to the production of public records to include setting time limits for production, designating the custodian of records, provides for appeal processes, sets penalties for noncompliance to produce records. The bill as originally proposed caused numerous concerns for WAM and many other public entities. The bill was amended to a point where it is workable, but still needs improvements and may be an interim topic again. The amended bill passed both Houses and is an enrolled act.

Senate File 59 – Omnibus Water Bill – Construction

This bill relates to funding for water construction projects. It appropriates approximately \$28 million for various water projects around the state including municipal projects. The bill passed both Houses and is an enrolled act.





Senate File 75 -- Repeal Gun Free Zones and Preemption Amendments

This bill repealed the gun free zones statutes established in previous legislation. The bill failed a vote of the Senate Judiciary Committee and was postponed indefinitely.

Senate File 79 -- Employee Group Insurance – Local Governments

This bill allowed municipal and county employees to opt into the State Health Care plan. This bill was defeated in the Senate Committee of the Whole.

Senate File 88 – Firemen’s Retirement Fund Plan B-Contribution

This bill reduces the actuarial schedule for the fund from 40 years to 30 years. While there is no increase in the rate, plan costs will go up 4% by 1% over four years by virtue of the reduced actuarial schedule. Wyoming Retirement System Officials states this action is necessary to keep the fund adequately funded. The bill passed both Houses and has been signed by the Governor.

Senate File –121—Municipal Solid Waste Cease and Transfer-Appropriation

This bill relates to municipal solid waste facilities cease and transfer projects and provides \$7 million in appropriations. The bill passed both Houses and is an enrolled act.

Senate File – 132—Wyoming Gaming Commission

This bill would have created a gaming commission to regulate specific types of gambling and included a provision that authorized local authorities to prohibit specific types of gambling. The bill was postponed indefinitely.

There were several bills that addressed taxation and liquor license. Some bills were not addressed, or some failed in committees of house actions.

Tracking Bills on Line

A complete listing of the bills is available at the WAM website.

<https://wyomuni.org/follow-legislation>

**INTERIM TOPICS**

The Legislative Management Council will meet on March 22<sup>nd</sup> in Cheyenne to assign interim committee topics for 2019. Based on previous committee discussions and speaking with individual legislators, the following may be topics for interim discussion food trucks; affordable housing regulations; state education funding; wind development, taxation and conversation; liquor licenses; taxation; personal property and reporting of same; public records; gambling;



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zoning and land use; surface water drainage; development regulations; and critical infrastructure.

If you have questions about any legislative issue, please do not hesitate to call Rick Kaysen at (307) 632-0398 or (307) 287-4218.



**From:** Rick Kaysen [mailto:rkaysen@wyomuni.org]  
**Sent:** Wednesday, March 06, 2019 3:23 PM  
**Subject:** FW: Employers saving money using Canadian pharmacies.....

And another FYI that may be of interest--

**Rick Kaysen**, Executive Director  
Wyoming Association of Municipalities  
315 West 27th Street  
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[www.wyomuni.org](http://www.wyomuni.org)

*"Communities that don't matter, don't exist."*



**From:** Anne Ladd <[anneladd@wyohealth.org](mailto:anneladd@wyohealth.org)>  
**Sent:** Wednesday, March 6, 2019 12:25 PM  
**To:** Anne Ladd <[anneladd@wyohealth.org](mailto:anneladd@wyohealth.org)>  
**Subject:** Employers saving money using Canadian pharmacies.....

Gang, I thought this article from Kaiser and NPR might be of interest to some of you who are looking at getting your pharmacy costs under control. Several U.S. employers, including municipalities, are using a Canadian intermediary (CanaRx) to supply lower cost drugs to their employees via mail order.

Cities And Counties Unlikely To Heed FDA Warning On Importing Foreign Drugs  
<https://khn.org/news/cities-and-counties-unlikely-to-heed-fda-warning-on-importing-foreign-drugs/>

The same industry news outlet reported on the employers using this service back in 2017.  
<https://khn.org/news/cities-counties-and-schools-sidestep-fda-canadian-drug-crackdown-saving-millions/>

Just something for you to think about.

Anne

Anne Ladd  
CEO  
Wyoming Business Coalition on Health  
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307-262-2550 - cell  
[anneladd@wyohealth.org](mailto:anneladd@wyohealth.org)  
<https://www.facebook.com/WyBCH/>

**From:** Rick Kaysen [mailto:[rkaysen@wyomuni.org](mailto:rkaysen@wyomuni.org)]  
**Sent:** Wednesday, March 06, 2019 3:13 PM  
**Subject:** FW: SLLC Files Supreme Court Amicus Brief in Employment Discrimination Case

Good afternoon—since you all do HR items, you may find this interesting, may wish to share with your municipal attorney as well.

**Rick Kaysen**, Executive Director  
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[www.wyomuni.org](http://www.wyomuni.org)

*"Communities that don't matter, don't exist."*



**From:** Soronen, Lisa <[lsoronen@sso.org](mailto:lsoronen@sso.org)>  
**Sent:** Tuesday, March 5, 2019 2:07 PM  
**To:** [nlc-smlslc@connectedcommunity.org](mailto:nlc-smlslc@connectedcommunity.org)  
**Subject:** SLLC Files Supreme Court Amicus Brief in Employment Discrimination Case

Hi all: Fort Bend County is one of two employment cases of this Supreme Court term—both involving local governments as a party. This is a Title VII case so any employer could have been a party. This case illustrates the pervasiveness of employment issues for state and local government.

Before an employee alleging employment discrimination under Title VII (on the basis of race, color, religion, sex, or national origin) may bring a lawsuit in federal court he or she must exhaust administrative remedies by bringing formal charges with the Equal Employment Opportunity Commission (EEOC) (or equivalent state agency).

The question the Supreme Court will decide in [Fort Bend County v. Davis](#) is if an employee fails to exhaust administrative remedies with the EEOC before filing a lawsuit is the lawsuit barred. The State and Local Legal Center [amicus brief](#) argues the answer to this question is yes.

Lois Davis claims she was fired for not reporting to work on a Sunday (she attended a church service), in retaliation for reporting that she was sexually harassed and sexually assaulted by a superior. She filed sexual harassment and retaliation charges with the Texas Workforce Commission. After investigating, the Commission told her she could sue and she brought a retaliation and religious discrimination lawsuit against Fort Bend. Fort Bend pointed out she didn't exhaust her administrative remedies by filing a charge of religious discrimination with the Texas Workforce Commission.

Fort Bend argues that administrative exhaustion is a jurisdictional requirement of Title VII, meaning if an employee fails to satisfy it a court cannot hear the case. Davis argues that exhaustion is a “waivable claim-processing requirement” and that Fort Bend waived it waiting five years “and an entire round of appeals all the way to the Supreme Court” before raising it.

The Fifth Circuit held that the failure to exhaust administrative remedies is a waivable rule not a jurisdictional rule that would bar the lawsuit from proceeding. The lower court reasoned: “Here, Congress did not suggest—much less clearly state—that Title VII’s administrative exhaustion requirement is jurisdictional, and so we must treat this requirement as nonjurisdictional in character. The statute says nothing about a connection between the EEOC enforcement process and the power of a court to hear a Title VII case.”

Fort Bend argues courts may not “assume jurisdiction” over Title VII claims that were never brought before the EEOC because “[w]hen Congress establishes ‘a statutory scheme of administrative and judicial review,’ it generally intends to ‘preclude[] \* \* \* jurisdiction’ over claims that were not pressed through the requisite administrative channels.”

The SLLC [amicus brief](#) agrees with Fort Bend County and points out that the EEOC’s informal phases of investigation and conciliation promote judicial efficiency and resolution of disputes inexpensively and outside of court. The brief also explains how requiring employees to exhaust their administrative remedies is not burdensome and how holding that Title VII’s administrative exhaustion requirement is a mere claims-processing rule would impose significant costs on state and local governments.

Collin O’Connor Udell and Mara E. Finkelstein of Jackson Lewis wrote the SLLC [amicus brief](#) which was joined by the [National Conference of State Legislatures](#), the [National Association of Counties](#), the [National League of Cities](#), the [United States Conference of Mayors](#), the [International City/County Management Association](#), the [International Municipal Lawyers Association](#), the National Public Labor Relations Association, the International Public Management Association for Human Resources, and the National School Boards Association.

*Lisa Soronen*

Executive Director  
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Twitter: @SLLCSCOTUS

**From:** Justin Schilling [mailto:jschilling@wyomuni.org]

**Sent:** Thursday, March 07, 2019 2:59 PM

**To:** Renee Jordan-Smith <rjordansmith@casperwy.gov>

**Subject:** Word from WAM - WAM Region Meeting Schedule, Winter Conference Recap, Rural Health Workshop, Trivia!



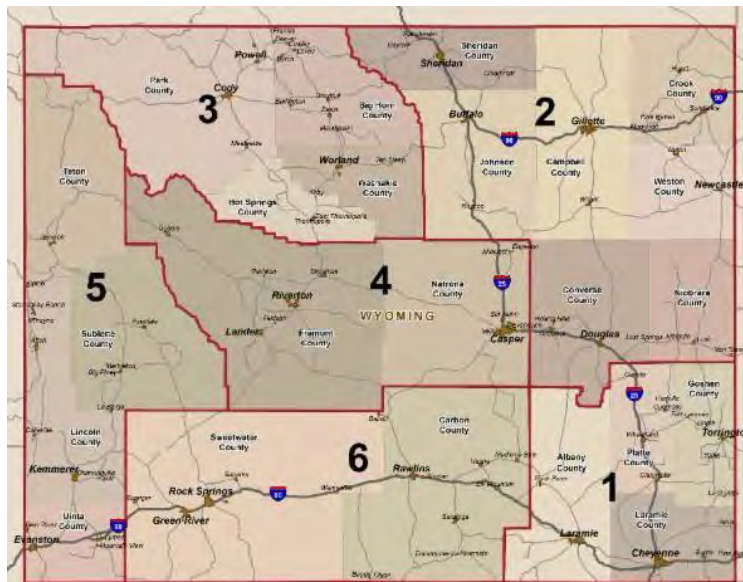
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# *Word from WAM!*

*A Weekly Message*

## **WAM Spring Regional Meetings Announced**



## SAVE THE DATE! Ensure Your Community is Represented, Plan to Attend Your Region Meeting in April

It's hard to believe, but Spring is nearly upon us, and that means it's time for WAM Spring Regional Meetings. This is an important set of meetings, as all six regions have Regional Director Elections to hold, so be sure your municipality's voice is heard. In addition, WAM will give a full review and recap of the legislative session, and discuss the interim topics that will be debated this committee season.

The afternoon will start though with an informational session on how Wyoming 2-1-1 can help people in your community given by Wyoming 2-1-1 Executive Director Sabrina Lane, as well as a talk on the current state and future of 911 systems by Laramie County Combined Communications Center Director Glenn Crumpton.

Educational sessions will begin at 3 p.m., dinner will be served at 5 p.m. and all WAM Regional Meetings will run from 5-7 p.m. RSVP's are not required, but are appreciated so we can have an approximate head count for catering purposes.

### [RSVP for Spring Region Meeting](#)

#### **Regional Meeting Schedule:**

**Region 1: Torrington**, Monday April 8th, 3-7 p.m. Lincoln Community Complex, Conestoga Room, 436 E 22nd Ave.

**Region 2: Gillette**, City Hall, TBD

**Region 3: Ten Sleep**, Wednesday April 17th, 3-7 p.m. Ten Sleep Community and Senior Center, 204 Second St.

**Region 4: Riverton**, Wednesday April 24th, 3-7 p.m. Riverton City Hall, Council Chambers, 816 N. Federal Blvd.

**Region 5: Kemmerer**, Thursday April 25th, 3-7 p.m. South Lincoln Training and Events Center, Extended Training Room, 215 WY-233

**Region 6: Saratoga**, Thursday April 11th, 3-7 p.m. Platte Valley Community Center, 210 W. Elm St.

Any questions, please call WAM Member Services Manager Justin Schilling at 307-275-8380.



# WAM Winter Conference Crushed Expectations With Near Record Attendance



Municipal Leaders and Officials From All Over Wyoming Gathered for Three Days of Learning, Networking, and Fun

This year's WAM Winter Conference was attended by 225 participants, featured more than a dozen presenters, had 20 vendors, and gave us access to more than a third of the state's legislators at a reception with possibly the best "Hurricane" cocktails west of New Orleans. In short, the enthusiasm at this year's was infectious, with dozens of first time participants who got to witness WAM at its best. If you were there, thanks again for making the time to be actively involved in your association!





We've compiled the presentation materials from all of our [breakout sessions here](#).

If you attended and haven't already, we would appreciate it if you would take our 3-5 minute [feedback survey here](#).

## National Center for Rural Health Works Workshop in Casper

The National Center for Rural Health Works workshop is an interactive learning experience designed for rural healthcare leaders. Participants of the workshop will gain a better understanding of the economic impact of their healthcare sector through use of specific tools and methods developed by NCRHW for hospitals, clinics, dentists, veterinarians, and healthcare workforce demand.

Additionally, participants will learn how to access NCAHD's free, national healthcare workforce mapping portal. Participants will learn how to map, analyze and download healthcare workforce, demographics, shortage designations, healthcare determinants and over 100 other data-sets for FREE.

NCRHW has developed tools and templates, and can provide training and technical assistance in a multitude of areas:

- Economic Impact
- Rural Health Needs Analysis
- Specialty Physician Supply and Demand
- Community Health Needs Assessment Development

These tools and templates created by NCRHW help to make the case for the importance of local healthcare services by engaging community leaders to make informed decisions and developing a plan of action.

There is a block of rooms available at the Hilton Garden Inn at a rate of \$109/per night for Tuesday night. If you would like to book one of these rooms, [reserve here](#). Also, breakfast will be provided on Wednesday morning for the workshop.

If you would like more information about the National Center for Rural Health Works and the workshop you can visit our website at [ruralhealthworks.org](http://ruralhealthworks.org).

JOIN US AT  
Hilton Garden Inn  
1150 North Poplar St.  
Casper, WY, 82601

Tuesday, March 26th, 2019  
1:00-4:30 PM  
Wednesday, March 27, 2019  
8:30 AM-12:00 Noon

[Register Now](#)

## Grant Management Workshop Coming to Cheyenne in April

### **Grants Management Training in Cheyenne, WY - April 11-12, 2019**

Laramie County and Grant Writing USA will present a two-day grant management workshop in Cheyenne, April 11-12, 2019. This training is for grant recipient organizations across all disciplines. Attend this class and you'll learn how to administer government grants and stay in compliance with applicable rules and regulations.

[Click here for full event details.](#)

We are excited to offer you a special tuition rate of \$565. Please use code "WYASSN" to receive this \$30 discount off full price at registration. Tuition includes Grant Writing USA's 400-page grant management workbook and reference guide.

Multi-enrollment discounts and discounts for Grant Writing USA returning alumni are available. Tuition payment is not required at the time of enrollment.

Complete event details including learning objectives, class location, graduate testimonials and online registration are [available here](#).

Contacts:

Tammy Pitts  
Grant Writing USA  
888.435.7281 toll free  
[tammyp@grantwritingusa.com](mailto:tammyp@grantwritingusa.com)

Sandra Newland  
Laramie County  
307.633.4201  
[snewland@laramiecounty.com](mailto:snewland@laramiecounty.com)

## BLM Seeking Input on Proposed 205,855 acre Land Offering

### BLM Wyoming seeks input on June 2019 lease sale proposal

CHEYENNE, Wyo. - In keeping with the Administration's commitment to strengthen American energy independence, the Bureau of Land Management Wyoming is accepting feedback on a proposal to offer 160 parcels totaling 205,855 acres in its June 2019 oil and gas lease sale. Today kicks off a 30-day comment period, which will close March 27.

Please submit comments on our ePlanning website at <https://go.usa.gov/xEVpY>. The BLM will review and consider every comment received before preparing a final decision, but the most useful comments are specific and address distinct parcels or concerns. The lease sale's environmental assessment, lists and maps of the parcels, and the attached stipulations are online at the address above. The lease sale is slated for the fourth full week of June, and will take place online via [www.energynet.com](http://www.energynet.com).

Wyoming is one of the country's top energy producers on public lands. In 2018, BLM Wyoming leased 621 parcels and raised more than \$116 million. The state receives about 50 percent of the proceeds of each lease sale.

The BLM manages more than 245 million acres of public land located primarily in 12 Western states, including Alaska. The BLM also administers 700 million acres of sub-surface mineral estate throughout the nation. The agency's mission is to sustain the health, diversity, and productivity of America's public lands for the use and enjoyment of present and future generations. Diverse activities authorized on these lands generated \$96 billion in sales of goods and services throughout the American economy in fiscal year 2017. These activities supported more than 468,000 jobs.

Courtney Whiteman  
Public Affairs Specialist  
BLM Wyoming

307-775-6184 | 307-214-2152  
[cwhiteman@blm.gov](mailto:cwhiteman@blm.gov)

## One-Call Wyoming to Provide Underground Facilities Damage Prevention Education

Encourage Any Professional Excavators Who Dig In Your Community to Attend

Events to be held across the state starting in early February. Breakfast is included and an RSVP is required to attend.

[Click here](#) to see the event flier for dates and locations.

[Click Here](#) to register.



## Weekly WAM Wyo-centric Trivia!

### This Week's Winner Gets a \$10 Pre-Paid Card

As Executive Director Rick Kaysen always reminds me, "You've got to have a little fun in life." So, every week in Word From WAM, we'll be posting a Wyo-centric trivia question for fun and fabulous prizes. Click the button below to submit your answer, and we'll draw a winner from all the correct answers we receive to get a \$10 pre-paid card from your friends here at WAM. Have fun and good luck!

\*Please Note\* These cards are good for in-person purchases anywhere Mastercard is accepted, but cannot be used for online purchases.

**Question: And speaking of royalty, what famous monarch spent part of October in 1984 visiting the City of Sheridan?**

[Click to Answer](#)

**Congratulations** to last week's winner Tiffany Brando, Clerk for the City of Powell. She remembered that it was indeed WAM Vice President, and Mountain View Mayor, Scott Dellinger who was crowned the King of WAM's Snowy Mountain Mardi Gras. Thanks for playing and your gift card is on its way.



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3/5/19

**MEMO TO:** J. Carter Napier, City Manager *JCN*  
**FROM:** Tracey L. Belser, Support Services Director *TB*  
Michael Szewczyk, IT Manager  
**SUBJECT:** Wireless Microphones for Council Meeting Room and Chambers

**Recommendation**

None – Direction Requested

**Summary**

The City currently broadcasts both Council meetings in the Chambers and work sessions and pre-meetings in the Council Meeting Room. In order to have quality audio in Chambers, speakers must talk into the microphones located directly in front of their seating position. The Council Meeting Room (CMR) was purposely designed with ceiling mounted microphones so as to implement a cost efficient and aesthetically appealing product. As such, it does not pick up audio as clearly as Chambers. Even with increasing the volume on the TV or computer, it can be difficult to hear certain individuals who speak in a softer tone.

Nordic Sound, the company that performed the A/V installations for both meeting rooms, has provided a price estimate for the addition of wireless microphones that could be used in either location. The estimated cost for 11 units, backend equipment/materials, and associated labor is \$30,000. An alternative, less visually appealing option would be to replace the ceiling microphones with ones mounted to the table for an amount not to exceed \$7,000. Another drawback to this idea is that rustling noises of paper and other items would be easily picked up.

The City does have \$20,000 of funding (provided by Charter as part of its franchise agreement) designated for use on Council A/V upgrades. A source for the remaining \$10,000 would need to be determined.

Direction is requested whether management would like staff to proceed with one of these options.